

# Fact Sheet

## Bank Account Management

Kyriba's Bank Account Management module offers a workflow to track all details of your bank accounts, including signatories. Users have a complete review and approval workflow to manage signature authorities for all accounts, and produce the appropriate management, bank, and compliance reporting (e.g. FBAR).

**Signatory Management.** Kyriba's Bank Account Management module allows for a master list of authorized signers by account. Dual-administration can be required which requires a secondary approval for signatory modification and/or additions. Users can be designated to perform different functions in the system, such as create, modify, or close bank accounts, as well as activate or inactivate signers.

The user administrators facilitate full system security administration and access to the signatory list can be restricted in accordance with corporate policy.

Kyriba has the ability to import a list of signers and update the list to modify or delete a signer. As long as the source internal HR system has a signer export facility, Kyriba is able to manage the integration.

**Bank Account Tracking.** Kyriba tracks pertinent information for each bank account including account code, actual bank account number, routing/SWIFT information, company, currency, GL account and multiple reference and description fields. The module also helps track Bank Contact Information, such as names and relevant details for key contacts. An unlimited number of description and reference fields may be included to ensure all details are tracked.

**Confirmation Letters.** Automated confirmation letters can be generated within Kyriba, such as the opening and closing of accounts; addition, modification, deletion of signors; confirmation letters, etc. Confirmation letters are customized to appear in the format required by the client and/or the bank(s), and are sent electronically or by the bank's preferred communication method.

**Audit Trails.** Kyriba supports user-defined audit trails across all modules. The audit trail reports store every event and can be run for any historical date range, including the field modified; old and new value; user, date and time of the creation, modification and/or approval.

**Document Storage.** Kyriba offers unlimited document storage for key documents and files related to bank account administration, including signature cards, agreements and other documentation.

### Example of Signer Authority Listing

Signer authority ledger				Order by: Account Id/None/None							
Entity											
Account id	Bank description	Company description	Signer	Authority type	Cur.	Limit amount	Signer category	Signature type	Signature number	Signer active status	Authority start date
1298	JPMorgan Chase Bank	Demo Electric LP	STAWBRIDGE Drew	Sign Checks	USD	1,000,000.00	Domestic Signers	Manual & Facsimile	Single	Active	02/18/2010
1298	JPMorgan Chase Bank	Demo Electric LP	RAINES Gayle	Sign Checks	USD	100,000.00	Domestic Signers	Manual & Facsimile	Single	Active	02/18/2010
1298	JPMorgan Chase Bank	Demo Electric LP	RAINES Gayle	Approve Wires	USD	1,000,000.00	Domestic Signers	Digital Signature	Single	Active	04/18/2010
1298	JPMorgan Chase Bank	Demo Electric LP	RAINES Gayle	Open Accounts	USD	0.00	Domestic Signers	Manual Signature	Single	Active	02/10/2010
1298	JPMorgan Chase Bank	Demo Electric LP	RAINES Gayle	Close Accounts	USD	0.00	Domestic Signers	Manual Signature	Single	Active	02/10/2010
1298	JPMorgan Chase Bank	Demo Electric LP	SHERBENOU Tim	Approve Wires	USD	500,000.00	Domestic Signers	Digital Signature	Single	Active	02/10/2010
1298	JPMorgan Chase Bank	Demo Electric LP	STAWBRIDGE Drew	Open Accounts	USD	0.00	Domestic Signers	Manual Signature	Single	Active	02/10/2010
1298	JPMorgan Chase Bank	Demo Electric LP	SHERBENOU Tim	Sign Checks	USD	100,000.00	Domestic Signers	Manual & Facsimile	Single	Active	02/18/2010
				3		8					
				3		8					

## Key Features

- Internal and External Compliance
- Account openings and closings
- Employee changes and turnover
- On-Demand reporting
- Document Storage

## Software-as-a-Service (SaaS)

- No additional hardware/software
- No software license or maintenance fee
- No installation
- Access anytime, anywhere
- Low monthly subscription

## Reporting

- Hundreds of customizable reports
- Flexible proprietary report writer
- PDF, Excel, and HTML formats
- Automated scheduling
- Ability to email system users and non-users
- Dashboard capability

## Security

- SSAE16 audited
- Best-in-class security architecture
- 128-bit encryption over https
- Audit trail on every financial transaction
- Dual-security administration

## About Kyriba

Kyriba is the global leader in corporate treasury automation. We deliver a fully-integrated, best-in-class, cloud-based (SaaS) treasury management solution that covers the complete chain of liquidity, financial instruments and back office management, including worldwide bank connectivity. Kyriba allows for optimized decision-making, minimized risks, enhanced control and compliance and increased operational productivity. Founded in 2000 and headquartered in San Diego, Kyriba has operational and support centers in New York, Paris, Milan, Minsk, Rio de Janeiro, Hong Kong and Chongqing.

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